

## Angelina "Angel" Colonneso

CLERK OF THE CIRCUIT COURT AND COMPTROLLER OF MANATEE COUNTY

1115 Manatee Avenue West, Bradenton, Florida 34205 - Phone (941) 749-1800 - Fax (941) 741-4082 P.O. Box 25400, Bradenton, Florida 34206 - www.manateeclerk.com

## Volunteer Interest Form

Please fill out this form so that we can ensure that your volunteer experience at **Manatee Village Historical Park** is meaningful and enjoyable. Feel free to choose as many answers as you wish and fill in anything we may not have considered.

| Name:                   |
|-------------------------|
| Date of Birth:          |
| Address:                |
| Phone Number: (Home)    |
| (Cell)                  |
| Email Address:          |
| Emergency Contact Name: |
| Phone Number:           |
| Relationship:           |

**Areas of Interest Survey-** Please highlight your choices! (Or delete the other options)

- 1. How often would you like to volunteer?
  - a. Weekly
  - b. Monthly
  - c. At special event
  - d. Call me only if you're desperate
- 2. When are you available? (i.e. Fridays or Winter or only during school breaks, etc.)

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- 3. Highlight all basic volunteer tasks you'd be willing to do:
  - a. Mailings (folding letters, stuffing envelopes, fixing address labels, etc.)
  - b. Prepare crafts (cutting, folding, etc.)
  - c. Recruit help for events
  - d. Computer work (scanning documents, data entry, etc.)
  - e. Distributing flyers and posters in the community
  - f. Working in the gift shop
  - g. Giving tours of the Park
  - h. Manatee History Day
  - i. Other:
- 4. Highlight any event "jobs" you'd be willing to do:
  - a. Greet visitors and track attendance
  - b. Take photographs
  - c. Work with children doing games or crafts
  - d. Run around and give volunteers breaks, deliver waters, and fill in wherever needed.
  - e. Watch specific building:
  - f. Other:
- 5. Are you willing to work with:
  - a. Adults
  - b. Kids
  - c. Both
- 6. Does any of the following interest you?
  - a. Organizing (supplies, decorations, etc.)
  - b. Prepare event props (decorating/setting the scene)
  - c. Cataloging historical objects (the only special skill needed is attention to detail!)
  - d. Research & writing for our newsletter
  - e. Archival work (reading historical documents and answering the question: what might someone be researching that they would be happy to find this document? **The only special skill needed is attention to detail!**)
  - f. Identifying people/places/etc. in photographs
  - g. Fundraising Projects
  - h. Photography or graphic design



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- 7. Are you interested in assisting us during children/school programs?
  - a. Manning the phone while we teach the children
  - b. Assisting us with set up
  - c. Helping with kids (must provide SS# and pass background check to do this)
- 8. Would you be interested in teaching a seminar-style class for adults or kids? What subject would you like to teach? (i.e. weaving, scrapbooking, military history, etc.)
- 9. Are there any hobbies or interests you would like to share with us?

10. Is there anything else we should know about you?

If there is anyone else you think might be interested in volunteering, please have them email manatee.village@manateeclerk.com



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